Stock Take by Range
New in 3.2.9

A new feature in i-Clarity version 3.2.9 is stock take by range.

Open the stock module

Click on reconcile

This will open the Reconcile stock window
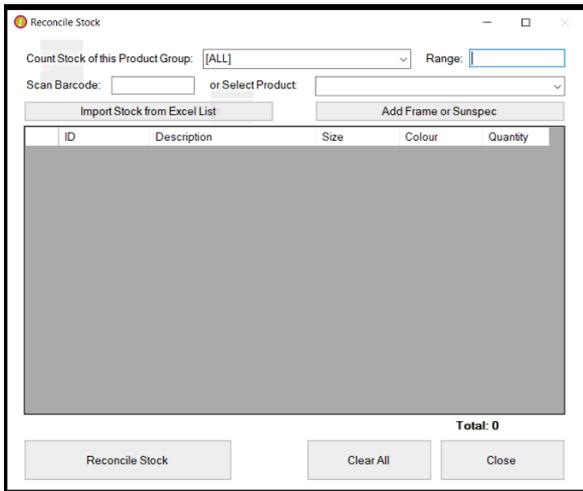
Type in the name of the range you would like to complete a stock take for.
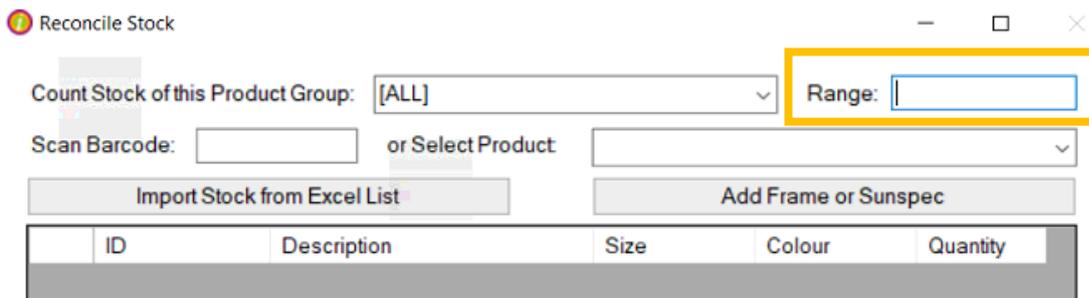
Click Add Frame or Sunspec

Select the product from the drop-down list 'select description' or type in the 'filter description', click refresh filter and then select the product from the drop down.

Then select the correct size and colour.

And click Ok

Continue until you have added all products in stock in that range to the reconcile stock list.

Once complete click 'Reconcile Stock'

The next screen will show you the amount of adjustments being made.
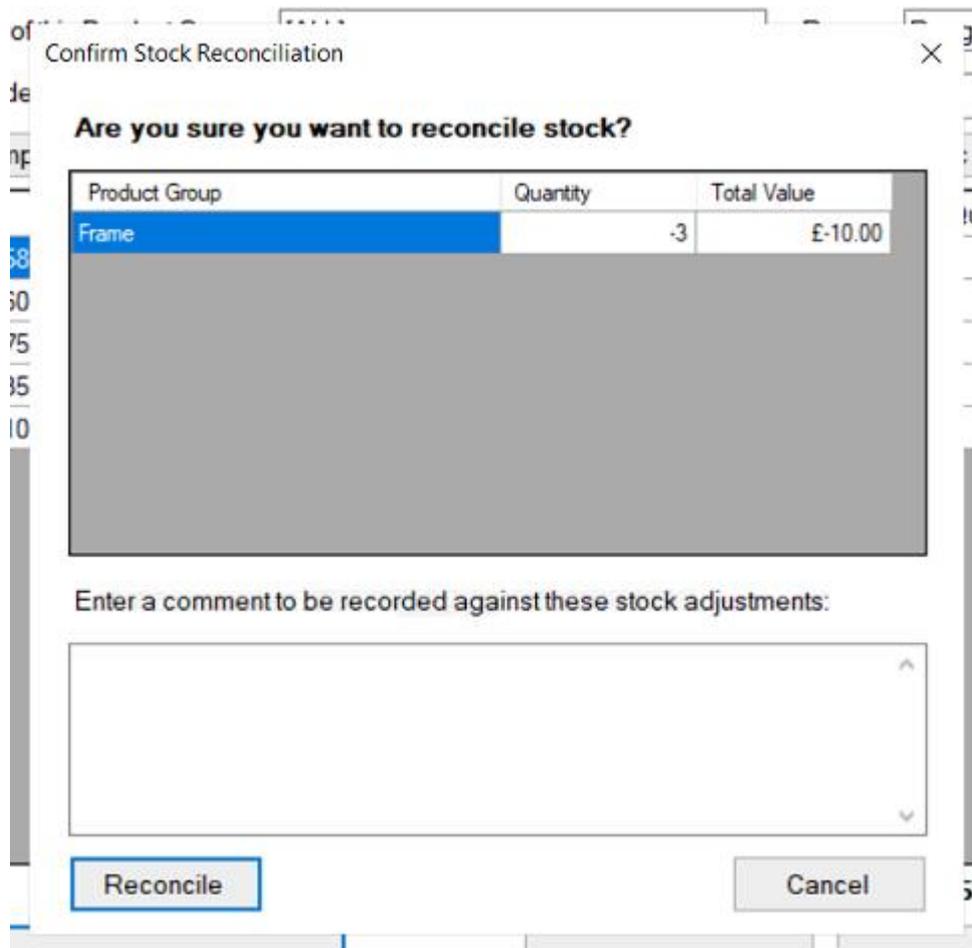
If you are happy to continue click 'Reconcile'.

Products not assigned to the range typed in the range field will not be effected by this stock take.

Tips for effectively using this feature

Ranges can be either be added to a product by typing the name of the range in a free text field or by selecting from a pre-populated list of ranges. For effective use of this new feature and the range filters on existing i-Clarity reports we recommend that you use the method of a pre-populated list. The pre-populated list means there will be no inconsistencies in the text of the range name assigned to each product.

Setting up supplier ranges

In the maintenance module of i-Clarity navigate to the supplier tab.

Click on the box next to the Supplier ID of the supplier you would like to add ranges to.
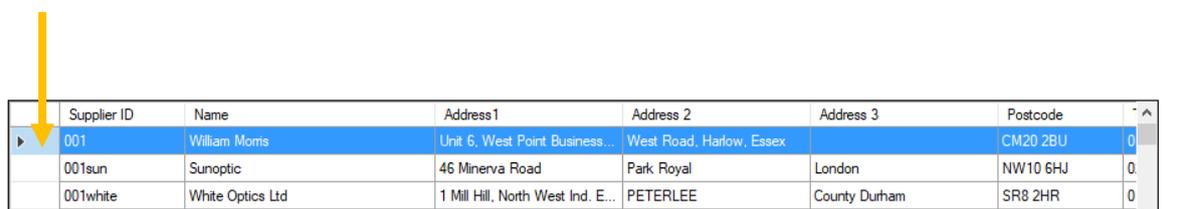
Click the button at the bottom of the page called 'Maintain Ranges'
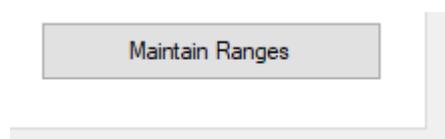
A box called Supplier Ranges will appear

In the grey text box at the bottom type the name of the supplier range.

Then click Add

Continue with this process until all the ranges you stock for this supplier have been added.

Then click close.

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Assigning a range to a new frame or sunspec.

To assign a range to a new frame you are adding to i-Clarity.

After clicking the button in stock called 'Create frame or sunspec' a new window will appear that allows you to enter the details of the new frame or sunspec.
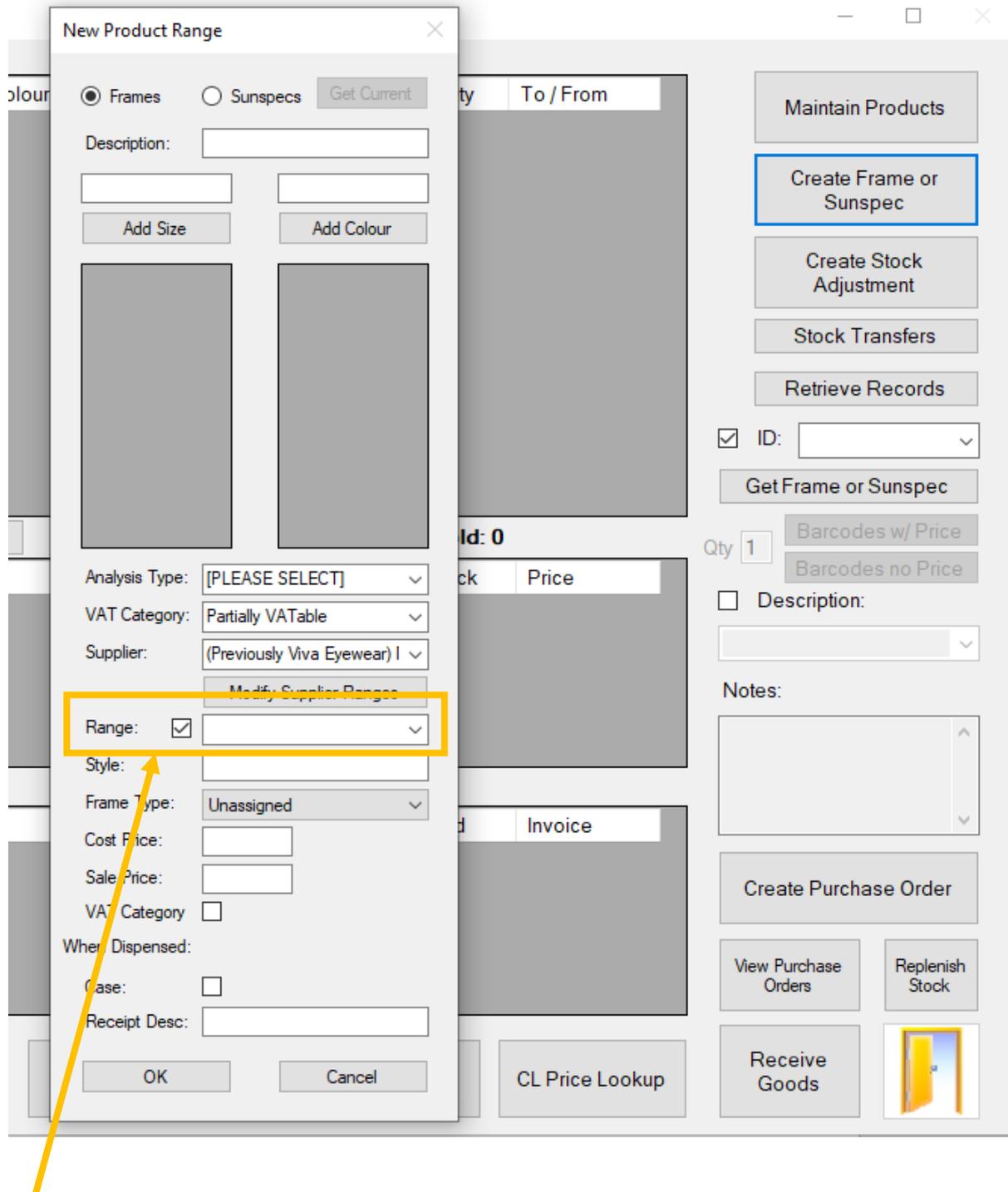
By default, the range field will have a tick box selected then enables the selection of a range from a drop-down list. Ensure this field is completed every time a frame or sunspec is added to the system.

Assigning ranges to existing products.

In the maintenance of i-Clarity navigate to the products tab.
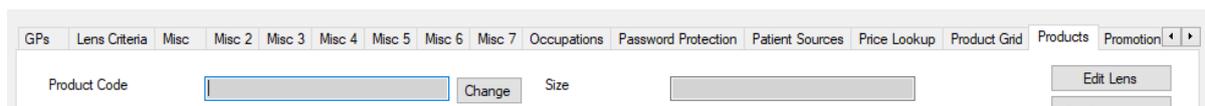
Click on the 'Create Product Spreadsheet'
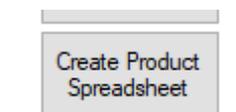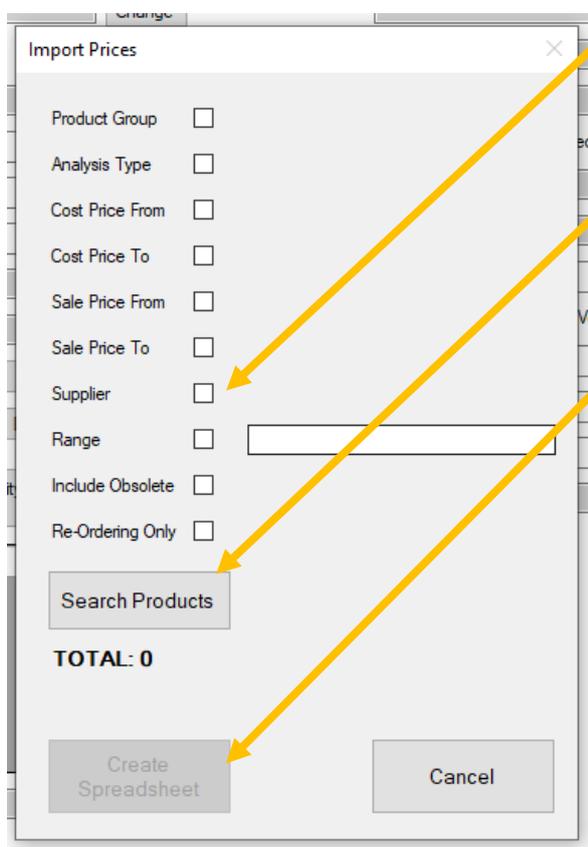
Tick the box next to the supplier label.

Then select the supplier of the products you would like to add ranges against.

Click Search products

Click Create Spreadsheet

This will then open a save window. Select the location on your computer that you would like to save the spreadsheet to.

Give your spreadsheet an appropriate name.

Click Save.

On the spreadsheet complete the range field for all products.

	A	B	C	D	E	F	G
1	SCU Code	Description	Product Group	Analysis Type	Supplier	Range	Lens Type
34	203911	test1	Frame	Child	ACA01		

Once complete save and close the spreadsheet.

In i-Clarity click on the button 'Import Product Spreadsheet'

Navigate to your spreadsheet in window that opens.

Then click 'open' to import your spreadsheet.

Supplier:	N/A

Create Lenses Spreadsheet	Import Lenses Spreadsheet
Create Frames Spreadsheet	Import Frames Spreadsheet
Create Product Spreadsheet	Import Product Spreadsheet

Note: Requires Excel 2010 or later